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## STUDENT MEAL CHARGE STANDAND PRACTICES

It is the intent of the district Student Meal Charge Standard Practices, to institute and clearly communicate the expectations for parents and students who participate in the school meal program on a paid or reduced status. The Student Meal Charge Standard Practices are also intended to outline the role of school nutrition personnel and administrators in sharing these expectations with families and students. This will help avoid any unpleasant circumstances with students about unpaid meal charges.

1. To avoid meal charges at school, parents, faculty and staff are encouraged to pay for school meals by setting up an account at [www.myschoolbucks.com](http://www.myschoolbucks.com)
2. Applications for school meals are available online and at each school all year for parents to complete in order for eligible students to have free or reduced price meals. Any charges made before a meal application is approved is the responsibility of the parent/guardian to take of immediately upon notice.
3. A student may have no more than a total of five (5) meals in charges for school meals at any time.
4. Students may not buy nor charge a la carte items when meal charges are owed.
5. The Cafeteria Manager will immediately start to call and/or email a parent/guardian to notify them of meal charges approaching the five (5) meal limit.
6. Letter notices of money owed will be given to students weekly, to take home to parents.
7. Parents will also receive automated calls to inform them of student charges.
8. If the five (5) meal charge limit is reached and not paid, the student will be offered an alternative meal which consist of cereal and milk for breakfast and a sandwich, fruit and milk for lunch.
9. Students will not be allowed to charge any meals the last two weeks of school.
10. Adults will not be allowed to charge meals at any time.
11. Any charges that are ignored after repeated attempts by the Nutrition Manager, School Administrator and/or School Nutrition Director to make contact for payment, will be turned over to a collection agency or small claims court.

Effective July 2017

It is so important for children to eat breakfast and lunch. Everyone's cooperation is the key.  
Jones County School Nutrition (478) 986-1390

Effective July 2017

*"Success for All"  
through academic Achievement, responsible Behavior, and an engaged Community.*

*This institution is an equal opportunity provider.*